



Strathmore Rugby Club RFC Constitution

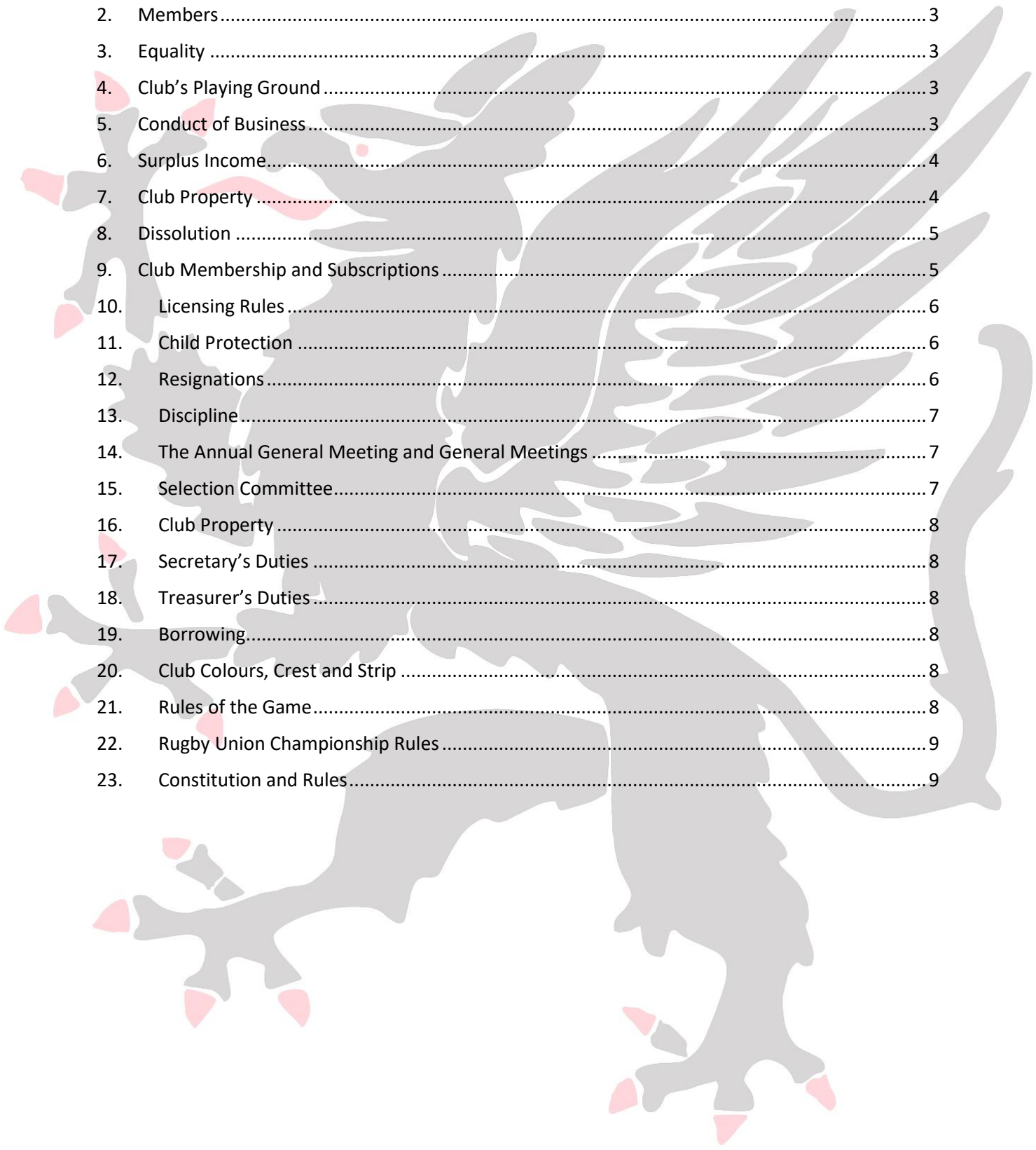
Rules and Regulations

Revision History

Rev 0	13/05/2022	Document revised and issued for use.
Rev 1	14/05/2023	Updated Constitution to include Vice President

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1. Name of Club and Objects

The Club shall be called “The Strathmore Rugby Football Club”, henceforth, within this document known as the “Club”. The main purposes of the Club are to provide facilities for and to promote participation in the amateur sport of rugby in Forfar and the surrounding areas.

2. Members

Membership of the Club is open to all and no application for membership will be refused on other than reasonable grounds. There will be no discrimination on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, gender, sexual orientation, political and or other opinions. The Club Committee may refuse membership, or remove it, only for good cause e.g. conduct or character likely to bring the Club into disrepute. Appeal against refusal or removal may be made to the members.

3. Equality

The Club operates and Equal Opportunities Policy where no one is denied the right to equal access on the grounds of age, race, creed, colour, gender, disability, occupation, religion, sexual orientation, political persuasion, marital status or having/not having dependants. There is equality of opportunity in terms of the playing rights and the rights of members to attend general meetings, vote and hold office.

4. Club's Playing Ground

The Club's playing ground shall be in Forfar.

5. Conduct of Business

The ordinary business and affairs of the Club shall be under the management of a Management Committee, of no fewer than six members, (hereinafter called the Committee) elected annually by a simple majority and shall include the following office bearers:

- President
- Vice President
- Vice President (Rugby)
- Sharks Chairperson(s)
- Vice President (Resources)
- Treasurer
- Secretary

In the event of a split vote, the President's vote carries. The Committee members may not hold one or more of the above posts. Office bearers and members of the said Committee shall retire annually and shall be eligible for re-election; four (4) shall form a quorum at the said Committee meetings.

The powers of the said Committee shall be unlimited so far as they are exercised in consistency with the rules and regulations of the Club and accordance with Law and all Bylaws.

Rules and regulations made by them shall be binding on members until set aside by two-thirds majority of voting members at a general meeting called for that purpose. The said Committee meet regularly at a frequency and on occasions determined by the said Committee.

In addition to the office bearers that make up the Committee, there shall be additional office bearers decided by the Committee. The Committee shall have the power to delete or add to these posts as they see fit. These additional office bearers will be responsible to the Committee but will not normally attend the Management Committee meetings unless requested to do so and shall not have voting rights at these meetings. Members of the Committee may be elected or appointed to these additional posts.

Captains and Vice-Captains of playing sides may be elected at the Annual General Meeting (AGM) or another meeting called for that purpose, but do not have voting rights on the Committee.

There shall be a Junior Section of the Club, which shall be run by a Sub-Committee of a minimum of six (6) people, including a Sharks Chairperson who will represent the Management Committee of the Club. A minimum of four (4) members shall form a quorum for the Sub-Committee Meetings, which will be held at least quarterly. The Junior Sub-Committee will only be responsible for the running of the junior teams and report to the Club Committee on a monthly basis.

There shall be a Women's Section of the Club, which will fall under the remit of the Vice President (Rugby), which shall be run by a Sub-Committee of a minimum of six (6) people, including the Vice President (Rugby) who will represent the Management Committee of the Club. A minimum of four (4) members shall form a quorum for the Sub-Committee Meetings, which will be held at least quarterly. The Women's Sub-Committee will be responsible for the running of the Women's team and report to the Committee on a monthly basis.

6. Surplus Income

The Club shall be non-profit making, and any surplus income or gains shall be reinvested in the Club. There shall be no distribution of Club assets, in cash or in kind, to members or third parties. No portion of the income and property shall be paid or transferred directly or indirectly by way of dividend, distribution, bonus, honoraria or otherwise howsoever by way of profit to members.

7. Club Property

The whole property of the Club, both heritable and movable at present belonging to or which hereafter shall be acquired by the Club shall be vested in the President, Vice President (Rugby), Vice President (Resources), Sharks Chairperson, Secretary and Treasurer, or their respective successors in office for the time being as Trustees for and in trust for behalf of the Club purposes. The said Trustees for the time being shall have full power to execute all necessary deeds in connection with the said property provided always that the members' sanction thereto has been previously obtained at a General Meeting of the Club called for that purpose

8. Dissolution

Upon dissolution of the Club, any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.

9. Club Membership and Subscriptions

Membership of the Club shall be open to all. Subscription rates shall be decided by a majority vote at the AGM. Members may join the Club as individuals. The Committee may also decide a fee for use of the club gym which will be in addition to Club membership. Membership shall extend for one (1) year from August to August. The subscriptions for the coming year will be decided at the Annual General Meeting by the outgoing Committee. On payment of the subscription's dues, a member shall become bound by the rules and regulations of the Club. All members who are in arrears with their subscriptions at 31st December may be debarred from the Club's privileges and, if players, will not be permitted to play, unless the Committee shall otherwise by majority decide. Any member whose subscription is still in arrears on the first day of February following the said afore-mentioned date, will have their name removed by the Committee from the list of Members. Notwithstanding these afore-mentioned rules, members may apply to join the club at any time during the year.

The current membership categories are Senior Men's, Senior Women's, Sharks and Social. Senior and Social memberships will have voting rights and be herewith referred to as "Ordinary Members".

The Committee shall have the power to grant Honorary Membership, subject to ratification at the next AGM, to anyone who is deemed to have provided outstanding service to the Club in any respect. There will be no subscription fee for Honorary Members, and membership shall not require to be renewed on an annual basis. It may, however, be terminated by the member or by the Committee, subject to ratification at the next AGM. All ordinary members have voting rights at AGM's and EGM's.

Temporary membership shall be available in the following circumstances:

- I. Visiting rugby teams and officials on match days shall be deemed to be temporary members for the duration of their visit. There shall be no charge for this privilege.
- II. Public will be allowed to access function areas of the Club, when signed in by an Ordinary Member. In such cases, they will be considered as a temporary member for the duration of the visit. There is no charge for this privilege.
- III. For the purposes of an official function, where guests are invited to undertake a specific duty, those guests shall be temporary members for the duration of that function. There shall be no charge for this privilege.
- IV. Any current member applying to the Committee to hold an official function in the Club premises may only do so following approval by a simple majority vote. Each person attending that function who is not a current member of the Club shall be granted temporary membership of the Club for the duration of the function on payment of a nominal sum to be agreed by the Committee.

In sections I. to IV. Above, no-one granted temporary membership of the Club shall have the power to introduce visitors into the Club.

10. Licensing Rules

The permitted licensing hours shall be those laid down in the Licensing (Scotland) Act 2005. No member of the Committee shall have any personal interest in the sale of excisable liquor therein or in the profits arising from such sale. No excisable liquor shall be sold or supplied to any member under the age of eighteen (18). No visitor shall be supplied with excisable liquor in the Club premises unless on invitation and in the company of a member and that member shall, upon admission of such visitor enter his own name and the name of the visitor in a book which shall be kept for that purpose and which shall show the date each visit. For the purpose of Section 10 of the Rules, the term "member" shall not include temporary members as defined in Rule 9. No excisable liquor shall be supplied in the Club premises for consumption by him or her to a person holding an excise license for the sale of such liquor.

11. Child Protection

The Club is fully committed to safeguarding the welfare of all children in its care. It recognises the responsibility to promote safe practice and to protect children from harm, abuse and exploitation. Staff and volunteers will work together to embrace difference and diversity and respect the rights of children and young people. A Child Well-Being & Protection Officer (CWPO) shall ensure that the club meets its statutory obligations in this regard.

12. Resignations

Any member wishing to resign their membership shall notify the same in writing to the Secretary prior to the AGM in default of which he or she will be liable for the subscription for the year commencing immediately thereafter, unless the Committee decides otherwise.

13. Discipline

The Committee will reference the Acas Code of Practice on disciplinary and grievance procedures (as amended), for guidance, in all matters relating to disciplinary and grievances.

<https://www.acas.org.uk/acas-code-of-practice-on-disciplinary-and-grievance-procedures>

The Committee are empowered to take appropriate action as applicable to the nature of a received complaint from an Ordinary Member. This could include but not limited to the following:

- A formal warning
- The taking of some other disciplinary action
- The confirmation of a warning or some other disciplinary action (appeal hearing)

If the Committee, on receipt of a complaint in writing from an Ordinary Member, or their own initiative, are, after investigations, of the opinion that the conduct of an Ordinary Member is injurious to the character or interests of the Club, they may, by letter from the Secretary, call upon them to resign their membership.

If a complaint is received, that is against an elected member of the Committee, then such member will not be engaged in the investigations and follow up of such complaint.

Prior to the letter, the member shall be invited to discuss the complaint with the President and a relevant Vice President or nominated member of the Committee. Failing their resignation within seven (7) days of such requisition, they shall be liable to expulsion, Expulsion shall only be sanctioned by the award of a ballot by Ordinary Members at a Special General Meeting called by letter intimating the purpose thereof, and rejected applications would follow the same procedure.

14. The Annual General Meeting and General Meetings

The AGM of the Club shall be held in May. Other General Meetings may be called by the Secretary, either upon the instructions of the Committee, or when requested to do so in writing by at least twelve (12) ordinary members, stating the purpose of the meeting in writing. Twelve (12) members shall form a quorum at the said meeting.

At the AGM the financial statement for the preceding year, duly audited, shall be submitted by the Treasurer, and the Committee for the ensuing year shall be elected. At the General Meetings it shall be competent to consider any other business that may be brought before the meeting.

At any General or Management Committee Meeting, the President, whom failing a Vice President, or if all absent a Chairperson chosen by the meeting shall preside, and shall be entitled to a casting vote in addition to his or her vote as a ordinary member. All questions shall be decided by a show of hands carried by a simple majority of members present.

15. Selection Committee

The composition of the Selection Committee shall be decided by the Club Captain in conjunction with the coach

16. Club Property

Members are responsible to the Committee for any Club property used by them.

17. Secretary's Duties

The Secretary shall keep a permanent record of all proceedings of the Club at their General and Management Committee meetings, shall call all General Meetings of the Club and Management Committee when requested, and shall take charge of all papers, books and other records belonging to the Club. The Secretary shall also deal with all official correspondence to and from the Club, unless the Management Committee decides otherwise.

18. Treasurer's Duties

It shall be the duty of the Treasurer to receive and disburse all monies due to or by the Club subject to any relative bylaws made by the Committee. All Club monies shall be paid before being submitted to and passed by the Committee for payment. Correct accounts and books shall be kept showing financial affairs of the Club. The financial year shall end on the 31st March, or on a date so decided by the Committee, and the Treasurer shall submit to the AGM of the Club a statement of his or her accounts for the year just ended, which shall have been previously audited by the Club's Auditor.

19. Borrowing

The Committee of the Club are empowered to borrow money to meet present and further improvements to the facilities, indoor and outdoor, provided and proposed by the Club. Such monies are to be within the limits of the Club's disposable assets "in torem".

20. Club Colours, Crest and Strip

The Club colours shall be black jerseys, black shorts and black stockings. The Committee shall have the power to vary this. An alternate set of jerseys shall be available for home games where there is a close similarity between the usual strip and that of the opposition that might interfere with the referee's ability to distinguish between two sides. The Junior Sub-Committee shall have the power to vary designs of strips worn by teams in the Junior Section but not the colour.

21. Rules of the Game

All Club rugby matches shall be played subject to the laws and bylaws of the game of Rugby Football laid down by the World Rugby and by the Scottish Rugby Union. Matches played by teams in the Junior Section shall be played according to the same laws and bylaws as amended for different age groups.

22. Rugby Union Championship Rules

The Championship Rules of the Scottish Rugby Union shall be binding on the Club and its individual members so far as not inconsistent herewith and applicable and if the Club remains an admitted member of said Union.

23. Constitution and Rules

A full copy of the Constitution and Rules shall be kept by the Secretary and shall be available for inspection by all members on request and available to view on the Club website. The Constitution and Rules shall not be changed except at a Special Meeting held for that purpose at which not less than TWENTY (20) members are present and then only TWO THIRDS majority of those are members. The Secretary shall make a permanent record of the meeting and shall have the Constitution and Rules changed accordingly. Amendments and additions will be binding on members of the Club as soon as they have agreed at such a meeting.

The Constitution was approved at a general meeting of the members OF Strathmore Rugby Football Club on Monday 15th May 2023.

Witness	Name: Robert Baldie Membership: President Signature <i>B Baldie</i>
Witness	Name: Simon C Jones Membership: Vice President Signature <i>SC Jones</i>